

**BYLAWS OF THE  
CENTER FOR ENVIRONMENTAL SOLUTIONS  
DUKE UNIVERSITY**  
Revised September 3, 2001

**Article 1. PURPOSE**

1.1. *Name.* The name of this organization shall be the Center for Environmental Solutions, Duke University ("the Center").

2.2. *Goal.* The Center's goal is to solve environmental problems -- intellectual, practical and institutional. The Center will seek to accomplish this goal by fostering multidisciplinary research, education, and service on environmental issues, bringing together participants from across the University and beyond to investigate, debate and craft creative, integrated solutions for the complex intellectual and policy challenges facing environmental scholars, decisionmakers and institutions in the United States and worldwide.

**Article 2. MEMBERSHIP**

2.1. Any Duke faculty, administrators, staff, and students interested in environmental problem-solving may participate in the activities of the Center.

2.2. The Center may also invite non-Duke-affiliated persons, such as leading scholars, experts, policymakers, and officials of private and non-governmental organizations, to participate in the activities of the Center.

2.3. The Center's Executive Committee will consider at appropriate times whether to define formal relationships such as "Member" or "Fellow" of the Center, and whom to designate for such relationships, in order to recognize those who are particularly active in the work of the Center.

**Article 3. GOVERNANCE**

3.1. *Reporting.* The Center shall be a University-wide body, reporting to the Provost.

3.2. *Executive Committee.* The Center will be under the general oversight and control of the Executive Committee. The Executive Committee will be composed of five to ten faculty who are generally representative of the major units of the university participating in the Center. The members of the Executive Committee shall be appointed by the Faculty Director, after consulting with the Vice Provost for Interdisciplinary Studies, for two-year terms, which may be renewed up to twice. Initial appointments may be staggered to facilitate rotations in future years. The Faculty Director shall be a member of and chair the Executive Committee. The Executive Committee shall take decisions by consensus or, if necessary, by majority vote. The Executive Committee shall meet regularly, such as once per month or on a schedule it deems appropriate.

3.3. *Faculty Director.* The Faculty Director, with the advice and counsel of the Executive Committee and the Advisory Boards, shall be generally responsible for the substantive agenda and strategic and intellectual directions of the Center. The Faculty Director may delegate responsibilities for implementing the substantive goals of the Center to the Executive Director. The Faculty Director shall be appointed for a three-year term by the Provost, in consultation with the Executive Committee, and may be reappointed for successive terms. He or she shall be selected from the faculty associated with the Center, on the basis of demonstrated interest and commitment to the Center, and vision and capacity to lead the Center in the future.

3.4. *Executive Director.* The Executive Director shall be responsible for administering the Center's activities, programs, staff, budget, space, internal and external relations, and other functions, in cooperation with the Executive Committee and the Faculty Director. The Executive Director shall report to the Faculty Director and the Executive Committee. The Executive Director shall be recruited by the Executive Committee and shall be appointed by the Provost, in consultation with the Executive Committee. The Executive Director, with the approval of the Faculty Director and the Executive Committee, may appoint and terminate such other staff as the Center may employ. The Executive Committee may recommend to the Provost the termination of the Executive Director.

The Center will encourage the Executive Director, in appropriate cases, to participate in the substantive programmatic work of the Center, such as contributing to research projects and published papers. The Center will also allow and encourage the Executive Director, in appropriate cases, to seek and hold an appointment as a member of the instructional faculty of a relevant unit of the University.

3.5. *Subsidiary bodies.* The Executive Committee shall have the power to create such subcommittees, working groups, and other subsidiary bodies as needed to carry out the work of the Center.

#### **Article 4. ADVISORY BOARDS**

4.1. *Internal Advisory Board.* The Faculty Director shall appoint (on behalf of the Office of the Provost and in consultation with the Executive Committee), and the Executive Committee shall convene, an Internal Advisory Board to the Center, composed of a generally representative group of the Deans, Directors and/or Chairs of the relevant units of the University, as well as other University administrators, faculty, staff, and/or students who would contribute to the success of the Center. Members of the Internal Advisory Board shall serve for terms of one year, which may be renewed. The Internal Advisory Board shall meet annually, or more frequently as the Executive Committee or the Faculty Director shall direct.

4.2. *External Advisory Board.* The Executive Committee shall appoint and convene an External Advisory Board to the Center. Members of the External Advisory Board may come from diverse sources of insight and support for the Center, including academia, research institutes, government, non-governmental organizations, businesses, and foundations. Members of the External Advisory Board shall serve for terms of one year, which may be renewed. The External Advisory Board shall meet annually, or as the Executive Committee shall direct.

#### **Article 5. AMENDMENT AND OPERATION OF THE BY-LAWS**

5.1. *Amendment of the By-Laws.* These by-laws may be amended or repealed by vote of a majority of the members of the Executive Committee, acting at a meeting for which the agenda and the proposed amendments were circulated to the members of the Executive Committee at least one week in advance.

5.2. *Severability.* If any provision of these by-laws is held to be illegal, unenforceable, or inconsistent with University rules, that provision shall be severable from the by-laws, the remainder of which shall remain in force.